

FIVER CHILDREN'S FOUNDATION

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Organization: Fiver Children's Foundation- Camp Fiver

Location: Poolville, NY

Position: Staff Support Manager

Dates of Employment: June 16 – August 23, 2024

Salary: \$400/week plus housing, meals & partial travel reimbursement dependent on distance

"Just because you have a campsite, counselors and campers doesn't mean that you have a camp. A true camp is one in which everyone can work together to help one another achieve their personal goals. Camp Fiver is not only a true camp; it is also a family."

~Written by a 5th year Fiver camper

About the Fiver Children's Foundation

Fiver is not a typical after school program or summer camp. We take a slow and steady approach, over ten years, to building relationships and developing social, emotional and life skills that lead to positive decision-making and outcomes for youth. We are committed to ensuring that all Fiver spaces, communications and interactions are: Inclusive, Warm, Youth-Centered, Honest, and Intentional. Through our one-of-a-kind ten-year commitment, Fiver provides experiences that challenge and builds relationships that nurture so that youth from marginalized communities in New York can create their own positive futures.

Job Description

Fiver is seeking a Staff Support Manager for our unique, overnight sleepaway summer camp that serves 450 children ages 8 to 18 from systemically under-resourced communities in New York. Responsibilities for this role include, but are not limited to:

- Provide social and emotional support to staff members, offering a listening ear and guidance as needed.
- Schedule and conduct regular meetings with staff to address any concerns, provide support, and foster a positive work environment.
- Coordinate morale-boosting activities for staff, including team-building exercises, appreciation events and staff outings.
- Serve as a liaison between staff and leadership, effectively communicating staff needs, concerns, and suggestions to fellow leadership team members
- Maintain cleanliness and create a welcoming atmosphere in the staff lounge area, including scheduling cleaning duties and ensuring adequate supplies
- Manage inventory and replenishment of supplies at the staff house in town, ensuring staff have access to necessary items for their comfort and well-being.
- Provide support at the staff house, addressing any emergent needs or issues that may arise and ensuring a safe and supportive environment for staff members.
- Develop and implement in-service training programs to enhance staff skills, promote professional development, and foster a culture of continuous learning.
- Facilitate engaging and interactive training sessions for staff, covering topics such as communication techniques, conflict resolution, stress management, and self-care.
- Collaborate with Camp Director to identify training needs and develop training to address specific areas of improvement or growth within the team.
- Evaluate the effectiveness of training initiatives through feedback mechanisms and performance assessments.
- Serve as a key member of the leadership team, collaborating with fellow leadership team members to enhance and support the Fiver mission and contribute to the overall success of the team.
- Assist with other tasks and responsibilities as needed, demonstrating flexibility and a proactive approach to fulfilling leadership duties beyond the scope of the primary role.

Candidates for the Staff Support Manager role should have a high level of empathy/understanding; possess excellent interpersonal skills and ability to communicate with various groups of people to best foster a positive work environment. They should also possess strong organizational skills, coordination abilities, and be comfortable facilitating training. Flexibility and availability to respond to staff needs and foster a positive work environment are also key for success in this role.

Qualifications

- At least 20 years old by June 2024
- One year post high school experience working with children preferred
- Education or experience in Social work or helping profession background

Fiver offers a \$100 referral bonus in first paycheck for every counselor/staff member that you refer, is hired, & arrives at camp for staff training.

[JOB DESCRIPTION CONTINUES ON NEXT PAGE]

Location

Located in beautiful Upstate New York, Camp Fiver is a four-hour trip from New York City and is 45 minutes southeast of Syracuse. Camp Fiver's 129-acre property includes a lake, a river, woodlands, a learning center, dining hall, horse barn and more. Staff Support Managers live at Camp Fiver for all 4, 12-day sessions (off days will be discussed thoroughly during staff training) including one and a half weeks of training prior to camp.

To Apply:

Please email resume to careers@fiver.org labeled "Staff Support Manager 2024- First & Last Name" in the subject line!

The Fiver Children's Foundation believes that historically marginalized communities must be centered in the work that we do, and are actively taking steps to make sure our processes and practices promote equity for all, including people of color, people from working-class backgrounds, women, and members of the LGBTQ+ community. We encourage applications from people with these identities or members of other marginalized groups.